



## **Privacy Policy**

Snow pod collect most personal information during your reservation or at check-in. Throughout your stay, this information may be accessed to make changes to your preferences. Or to authorize your credit card for additional days added to your stay. If you lose a key. The front desk agent will ask questions or require identification before handing over another key.

Types of information we collect

- your name, gender, personal and work contact details, business title, date and place of birth, image, nationality and passport and visa information.
- Guest stay information, dates of arrival and departure, goods and services utilised, special requests made, observations above your services preferences (including room and vacation preferences), telephone numbers dialed and faxes, texts and telephone messages received;
- Your credit card details and your account details;
- any information necessary to fulfill special requests(e.g. health conditions that request specific accommodation or services);

## **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Whenever we collect sensitive information(such as credit card data), that information is encrypted and transmitted to us in a secure way. Only employees who need the information to perform a specific way. Only employees who need the information to perform a specific job (for example, billing a customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.